

## INFANT/TODDLER TRANSITION PLAN

The Early Head Start program is obligated to provide a toddler room transition plan for any child who is 10 months old. The Early Head Start program allows for a child to remain in the infant room until a toddler slot opens up in the day care where \_\_\_\_\_ (Child's Name) is currently enrolled. Following is the proposed plan for \_\_\_\_\_, (Child's Name) which the Early Head Start Staff, \_\_\_\_\_ (Name of Child Care Facility) Staff, and \_\_\_\_\_'s (Child's Name) parent(s) have agreed to:

1. After \_\_\_\_\_ (Child's Name) begins to walk reasonably well, he/she will be allowed to go into the toddler room to play when the child/teacher ratio will allow. This will allow them to get acquainted with the teachers and children in the new room.
2. Allow \_\_\_\_\_ (Child's Name) to sleep on a cot at naptime after he/she turns one year old.
3. Allow \_\_\_\_\_ (Child's Name) to sit at the table for meals and use a spoon and fork to feed him/herself.

The above-mentioned steps will be followed to ease \_\_\_\_\_'s (Child's Name) transition into the new environment. When a slot opens up in the toddler room at \_\_\_\_\_, (Name of Child Care Facility) we will transition \_\_\_\_\_ (Child's Name) to the toddler room full time.

\_\_\_\_\_  
Parent/Guardian(s)

\_\_\_\_\_  
Customer Resource Specialist

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date