

Indoor Cleaning Log

**MONDAY**

**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

DAILY.....						
VACUUMING	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
SWEEPING AND MOPPING FLOORS	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
CLEANING BATHROOMS	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
TAKE OUT TRASH	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
GERM BOX (washing toys in child's mouth)	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
Close and lock all doors before leaving	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
Turn off all lights before leaving	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
Make sure toilets are not left running	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
Check and turn off all faucets	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
WEEKLY.....						
WASH COT COVERS	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
GENERAL CLEANING-TABLES AND CHAIRS	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
CLEANING RUGS AND MATS	DATE	INITIAL	DATE	INITIAL	DATE	INITIAL
MONTHLY...	week 1	week 2	week 3	week 4	week 5	
CLEAN BLOCK AREA	DATE	INITIAL				
CLEAN SCIENCE AREA	DATE	INITIAL				
CLEAN DRAMATIC PLAY		DATE	INITIAL			
CLEAN SENSORY TABLE		DATE	INITIAL			
CLEAN TOYS AND GAMES			DATE	INITIAL		
CLEAN ART AREA			DATE	INITIAL		
CLEAN READING AREA				DATE	INITIAL	
CLEAN COMPUTER				DATE	INITIAL	
CLEAN MUSIC AREA					DATE	INITIAL